

PTA BOD Meeting - September 2, 2015

Minutes to review - None

President's Report -

1. Thank you: To everyone for being patient and remaining in the committee. Your service and dedication to the school and the kids are truly appreciated.
 - a. Ordering the school supply kits and having them delivered to the classrooms.
 - b. Family Enrichment committee for throwing a great back to school picnic and beginning the planning for the Fall Fest.
 - c. Hospitality for the Luncheon for Staff Week when the teachers returned.
 - d. Scarlett for the box top bags and form for the Box Tops for Education drive.
 - e. Jennifer with Reflections.
 - f. Robyn for keeping us updated on the website.
 - g. All of you who helped with the stuffing of folders.
 - h. Those of you who attended the General Meeting. (Please excuse Chi for getting lost in the crowd traffic and didn't properly introduce all of you)
 - i. Last but not least, Dani for her masterful skills in organization and patience
2. PTA Procedures: Copies of the PTA procedures document distributed. One copy to be kept in the PTA Room for reference. When you want to be on the agenda, please email Tracy McEvoy, tracymcevoy@gmail.com. Reminders about the meeting date and agenda will be emailed prior to upcoming meetings.
3. PTA packet will go home this Friday.
4. Upcoming dates (see agenda)

Vice President's Report - None

Treasurer's Report - budget presented and approved at the General PTA meeting. There has not been much spending other than staff breakfast & luncheon and back to school picnic.

Council Delegate Report - no meeting=no report 1st meeting is next week

Committees Report -

Family Enrichment - Back to School picnic was very successful. Approximately 600 people attended. Winter Dance is the next event - date is to be determined.

Hospitality - The staff breakfast was very well received. Cost of breakfast was \$750. Luncheon only cost \$550. Discussion of doing the breakfast without a caterer next year and/or shopping around for other options.

Membership - Do we want to establish a new protocol for the write a check campaign? Dani Boarman will be taking care of it for now. Will revisit and rewrite some of the bylaws to make an actual position description and make the process more streamline.

Reflections Update - Reflections information will be sent home this Friday or next Friday. The theme this year is: Let Your Imagination Fly . . . Information will

be on the website soon. Meeting with Mrs. Jacob's next week. Last year 100% of teachers 1-5 grade participated by having their students submit a writing entry. Teachers will select 3 entries per class to be judged. FINAL due date for entries is 9:15, Monday, October 19th. ***If anyone is interested in participating in the Reflections Committee please email JEN DONAHOE - happymom93@verizon.net*** Help with copying, entertainment planning, award ceremony certificates, programs etc - LOTS OF FUN!!

Fall Fest October 10th 2-6 pm Calendar needs to be updated. **Looking for people to donate scare crow clothes - pants, button down shirts, hats.** If donations are not received considering doing a bring your own clothes to make a scarecrow. **Also need stuffed animal donations for prizes.** New and gently used. Collection bins in front lobby.

Principal's Report - Thank you for the luncheon, the breakfast was well supported and everyone raved about the Back to School picnic. Need to consider start time of picnic next year due to darkness at the end. School opening - Everything is falling into place nicely. Kids are rolling right into the routine of the new model. The K-5 teachers voluntarily went to planning sessions over the summer - did quarterly and long range planning. Partnered with other ESM schools to share ideas and brainstorm. Will continue writing grants for additional school improvement money. Money may be used for substitutes so teachers have additional planning time and for workshop wages. Looking forward to multiple opportunities for teachers to go to other schools and plan and to observe best practices. Have been some concerns about class size. Waverly ES is within the county class size parameters. We were overstaffed last year - this year we fall in the normal range. County is still looking at school numbers and adjusting numbers. 4th and 5th grade GT classes have pull out so not as much of a concern. 1st-3rd grade no GT but differentiation and multi-group model practices are anticipated in classes. New construction update - Initial plan drafted for next August (2016) Anticipating construction to be complete 2017. This is not the 2009 design plan - new form - 3rd grade team will be removed and constructing 2 stories - 6 classes on 1st floor and 8 on 2nd (vice a versa) and a mini gym 2 stories high. Entry to school will also be different. Front will be reconfigured and designed with new office, health room suite and meeting rooms. New instrumental and vocal music rooms. All classrooms will be closed in - more for security reasons than possible distraction of students due to open space.

Old Business -

PTA BOD Mtg Agenda - Tracy McEvoy will send an email a week prior to meetings asking for agenda items Please email Tracy your key points/topics when planning to present at the meeting tracymcevoy@gmail.com

Copying - Checking to see if we have a copy code. In meantime check with Cindy Deckman, if you need to make copies.

Reimbursement procedure - Disbursement forms are on the website. Print out the form and be sure to include the account charged from and attach all original receipts. Place in the file in the PTA room. Make and keep a copy of the form and receipts for yourself. Send an mail to Saral to let her know there is a form and receipts to be picked up.

Petty cash - If needed, be sure to give notice.

Committee funds - Keep continual track of your funds. Encouraged to check your reports as the year goes on. Stay on top of it rather than waiting until the end of the year.

New Business -

Recess - Could use more playground equipment. Looking into getting more playground balls, sidewalk chalk. School is responsible for purchase of playground equipment, not the PTA. Considering polling teams and identifying indoor recess needs. Have done a sign up genius in the past and people bring in needed items (including gently used). Kathy Jacobs will work on a list of items needed for indoor recess.

PTA Packets - going out Friday

Recycle Shoes Program - Passing information to Scarlett to see if it is a program that will work with the Green Committee

Adjourn