

Waverly PTA BOD Minutes - 1/3/2018
Waverly Elementary Media Center

In Attendace

Fiona Mosley
Alison Cuomo
Kelly Balchunas
Kelly Van Horn
Nancy Pitrone
Tracy McEvoy

Lorenza Biagioni
Blanca Sanders
Kathy Jacobs
Scarlett Goon
Ellie Paczkowski

Executive Board Reports

Kelly Balchunas

President

Welcome to new faces in attendance this evening. Blanca Sanders and her 1st and 5th grader joined the WES community in December. Thank you for coming to the PTA meeting we are excited to work with you.

Thank yous

- Auction Committee
- Bingo Committee
- Website, Allison Cuomo
- Yearbook committee - getting to events and taking pictures
- Family Enrichment - Dance and Kid Council
- Miss Allison - for helping Kid council
- Thank you to all who attended the PTA mtg in December and for the gift

Basket Bingo

The PTA does a major fundraiser every two years. This year we will have a family friendly bingo and auction fundraising event. It is on the 24th of February. The Executive Board will be meeting at Kelly's house on Sunday to begin organizing the baskets.

Family enrichment has planned a Family Dance on the 19th of January. The PTA will be there to advertise for Bingo and tickets can be purchased at that time. Cash or check will be taken that evening. Otherwise flyers will go home with a link for purchasing tickets online.

Allison Cuomo will create a bingo Facebook event. Allison can help with anything promotional.

Ellie Paczkowski will share Bingo info with Next Door Mt Hebron. Ellie will also share with Patapsco Middle School. Kelly Balchunas has shared with Mt View Middle School. If Kelly Balchunas gives Kathy Jacobs a bingo advertising "blurb", Kathy can contact other schools and ask them to include Bingo information in their newsletters. Alison Cuomo will create this "blurb" so we have a standard. The PTA will approve before distribution.

The bingo “blurb” should welcome attendance of kids with a ticket and who will be under parental supervision at all times. Bingo will be BYOB but will not be advertised. Kelly Balchunas will work on creating a Bingo Sign Up Genius.

Volunteers are needed to help take care of details leading up to the event but we want as few volunteers to do things during the event as possible since we want everyone attending to play! Maybe husbands who don’t wish to play Bingo can volunteer during the event.

Donations from staff have come in. Teacher Experiences will be collected and classroom baskets have been requested.

Kelly will send out an email tomorrow to every person who has ever expressed interest in helping with bingo. Many people expressed a desire to help but have not been able to follow through.

After the winter dance, can Kid Council share Teacher Experiences on the morning announcements?

Games for indoor recess

WES families are encouraged to consider donating new/gently used games for indoor recess.

Kelly Van Horn

Vice President

Pie 5 spirit night is the 16th of January

Currently trying to secure a date for Fit Family Night

Lorenza Biagioni

Treasurer

1. Total income for December was \$4600.15, from the Book Fair, restaurant nights, membership dues and the hassle-free campaign.

2. Total expense for November was \$3,551.14, from Cultural Arts, 5th grade t-shirts (the check last month was voided and re-issued), Related Arts (winter concerts) and Teacher/IA Support.

3. We now have 376 financial members – 293 parents and 83 staff. We owe \$4.25 in dues to MD PTA. We only have 14 unsold cards of the 390 MD PTA has given us YTD.

4. Instructional Assistance requests have been coming in and, so far, we’ve paid just over \$690 in aid.

5. We’ve had another successful restaurant night, Chef Paolino’s gave us a check for \$100.00.

6. PTACHC Treasurer, Laurie Ramey, sent out a Treasurer’s Newsletter in December and, according to her timeline, Waverly PTA has completed all its fiscal obligations for the year. Our next major deadline will be our quarterly filing of MD Sales and Use Tax by the end of this month and our Maryland Personal Property Return due in April.

Waverly Elementary PTA

Board of Directors Meeting January 3, 2018

Checking Account:

Balance as at November 30, 2017	22,674.03
Deposits	4600.15
Payments	3551.14
Balance as at December 31, 2017	23723.04

	December	YTD	Budget	\$ Over Budget
Income				
Membership Dues	20.00	6,690.00	5,500.00	1,190.00
Advocacy Income				
Family Enrichment Events	0.00	223.45	1,000.00	-776.55
5th Grade Activities	0.00	0.00	2,500.00	-2,500.00
Green School	0.00	0.00	500.00	-500.00
Total Advocacy Income	0.00	223.45	4,000.00	-3,776.55
Fundraising Income				
Bookfair	3,755.15	3,755.15	6,500.00	-2,744.85
Box Tops/LFE	0.00	0.00	2,000.00	-2,000.00
Community Partners	0.00	227.24	11,000.00	-10,772.76
Fundraiser	0.00	0.00	13,000.00	-13,000.00
Hassle Free Campaign	100.00	9,548.00	10,000.00	-452.00
Holiday Shop	0.00	0.00	3,500.00	-3,500.00
Miscellaneous	0.00	0.00	2,600.00	-2,600.00
Restaurant Nights	250.00	324.61	1,500.00	-1,175.39
School Supply Kits	0.00	541.16	750.00	-208.84
Spirit Wear	0.00	506.09	1,250.00	-743.91
Yearbook	475.00	4,469.76	0.00	4,469.76
Total Fundraising Income	4,580.15	19,372.01	52,100.00	-32,727.99
Interest Income	0.00	14.38	25.00	-10.62
Other Income	0.00	0.00	0.00	0.00
Total Income	4,600.15	26,299.84	61,625.00	-35,325.16
Expense				
Membership	72.25	1,573.75	1,500.00	73.75
Advocacy Expense				
Cultural Arts	700.00	4,757.74	9,500.00	-4,742.26
Family Enrichment Events	0.00	301.04	3,000.00	-2,698.96
5th Grade Activities	0.00	338.10	2,500.00	-2,161.90
5th Grade T-shirts	906.25	906.25	1,000.00	-93.75
Green School	0.00	0.00	500.00	-500.00
Hospitality	0.00	807.46	1,050.00	-242.54
Reflections	0.00	418.73	500.00	-81.27
Related Arts	600.00	600.00	3,200.00	-2,600.00
School Wide Incentives	0.00	590.90	1,000.00	-409.10
Special Days	0.00	63.09	1,700.00	-1,636.91
Staff Appreciation	0.00	1,383.57	3,000.00	-1,616.43
Teacher/IA Support	180.00	696.44	4,000.00	-3,303.56

Waverly Elementary PTA

Board of Directors Meeting January 3, 2018

K-5 Team Events	0.00	0.00	2,675.00	-2,675.00
Wellness Programs	0.00	0.00	300.00	-300.00
Total Advocacy Expense	2,386.25	10,863.32	33,925.00	-23,061.68
Fundraising Expense				
Bookfair	595.87	595.87	2,555.00	-1,959.13
Box Tops/LFE	0.00	0.00	100.00	-100.00
Community Partners	0.00	0.00	8,000.00	-8,000.00
Fundraiser	340.87	740.87	8,000.00	-7,259.13
Holiday Shop	0.00	0.00	3,500.00	-3,500.00
Miscellaneous	0.00	0.00	0.00	0.00
School Supply Kits	0.00	0.00	750.00	-750.00
Spirit Wear	0.00	0.00	500.00	-500.00
Yearbook	0.00	0.00	500.00	-500.00
Total Fundraising Expense	936.74	1,336.74	23,905.00	-22,568.26
General				
Bank fees and charges	5.00	10.00	150.00	-140.00
Charitable Registration	75.00	75.00	100.00	-25.00
Copy/Printing	0.00	0.00	200.00	-200.00
PTACHC Council Dues	0.00	170.00	170.00	0.00
Gifts	0.00	100.00	500.00	-400.00
Historian	0.00	0.00	0.00	0.00
Insurance DOL & Bonding	0.00	0.00	225.00	-225.00
Office Supplies	75.90	261.33	100.00	161.33
PTA Meetings	0.00	0.00	100.00	-100.00
PTACHC Scholarship Donation	0.00	150.00	150.00	0.00
Marketing	0.00	0.00	400.00	-400.00
Taxes	0.00	200.00	200.00	0.00
Total General	155.90	966.33	2,295.00	-1,328.67
Other Expense	0.00	50.00	0.00	50.00
Total Expense	3551.14	14,790.14	61,625.00	-46,834.86
Net Income	1049.01	11,509.70	0.00	11,509.70

Principal's Report**Kathy Jacobs**

The past two days allowed the staff to successfully move into the new spaces. The building looks great. This is an exciting time and we know the students will be thrilled to see their new classrooms!

As the redistricting process begins, Waverly is pleased to welcome 93-100 students coming from Manor Woods next year. We are also happy that all of our existing students will remain at Waverly! As part of the transitioning process, we will plan informational and welcoming activities for our new families. Kathy Jacobs met with Manor Woods and West Friendship principals to coordinate events for students leaving Manor Woods. Kathy Jacobs has asked for volunteers to be part of this transition committee, including a representative from the PTA. Kelly Balchunas is happy to volunteer. Kelly Van Horn will also help.

Middle School Orientation for our 5th graders is coming very soon! Please mark your calendars for these important meetings!

- Mt View Middle School Orientation Jan 10th 6:30
- Patapsco Middle School Orientation Jan 23rd 7-8

Committee reports**Book Fair****Chris Boarman**

Thanks to the Book Fair Committee, Erin, Scarlett, Tracy, Bernadine, Amber, Irem, and Melek, Mrs. Josephson, Mrs. Haavik, Mrs. McQuarrie, the custodians, and all the parent volunteers. It was a big collaboration of efforts.

Total sales = \$15,554.97 in sales. This is a difference of \$1,285.48 from last year.

Able to purchase 57 books for the Media Center = \$654.29

15 Books for Guessing Game winners = \$79.91

38 Books for Teachers = \$234.79

Collected \$71.84 for All for Books and able to purchase books for some students identified by teachers.

Gave \$70 in gift certificates for Custodians and Teacher Guest Readers.

Ice Cream Social was donated by Harris Teeter and Toppings by Weis. Please recognize this in the next PTA communication.

We have \$650 in Scholastic Dollars to roll over to next year.

PTA made a little over \$3,000 in cash in addition to the above. Overall it went really well. Lots of good feedback about the selection. Student Wish List orders were down this year but after school and evening hours were great.

Questions regarding next year, do we want to keep it in December with a 3 day sale only? Not sure how we would get the students to preview but just a

suggestion. We did not see knick knacks during the Book Fair as we did in the past. Should we sell knick knacks next year? Do we want Holiday Shoppe back?

A Title 1 School in North Carolina would love any book donations for their school to promote reading and get books in the hands of students who don't have financial means to buy their own books. We has Scholastic Dollars available to donate, would our PTA like to donate to them? Yes - PTA would like to donate to NC Title 1 School

Family Enrichment

Fiona Mosley

Winter dance preparation is almost complete. Posters and announcements have been crafted by Kid Council. Flyers should go home in this Friday folder. DJ and photo booth have been booked. Fiona asked that the snowflakes hung for the winter concerts remain in the cafeteria. The committee wanted to make decorations but so far there has not been much progress in that area. Pizza and water will be available for sale. Each child will leave with either sealed cotton candy or another small candy item. The Photo Booth people will give Fiona a flash drive of all photo booth pics which Fiona can pass to Dara Packer for the yearbook. Fiona is going to contact Mary Levinshon-Klyap to find out how many kids attended last year.

Hershey Park

Jennifer Donahue

Jennifer will be providing information for discounted Hershey Park Tickets in the next few days. Order forms can go out in the next week or two and tickets will be delivered in April.

Bonus \$\$\$

Labels for Ed has come to an end. Currently determining how to distribute the funds.

Adjournment

8:21pm