

**Minutes of the PTA BOD Meeting
Held April 13th, 2016
WES Media Center**

In Attendance

Karyn Peluso
Kathy Jacobs
Susan Walker
Tracy McEvoy
Nancy Pitrone
Shari Haddaway
Cris Boarman
Saral Patel
Kelly Balchunas
Susan Walker
Nicki Mantzouris
Scarlett Goon
Silvia Rocca
Kelly Van Horn

Approval of March's Meeting Minutes (3 corrections were made to the minutes)

President's Report

Karyn Peluso

This is the last BOD meeting Karyn will attend. Surgery scheduled for May 3rd with several weeks of recovery to follow. Dani Boarman (past president) will handle the next BOD meeting and the General PTA meeting. Dani would prefer to have the meeting on May 10th. Please contact Dani Boarman if you have concerns regarding scheduling. dani_boarman@hotmail.com

Thank you . . .

- Family Enrichment - Star Wars Dance was a huge success
- Micky Coughlin - Keys for Reading
- Nomination Committee
- Scarlett Goon & Susan Walker - Textile Drive
- Saral Patel & Tracy McEvoy - Glory Days Community Partnership
- Jen Donahoe - Hershey Park Ticket Sales
- Saral Patel - Papa Murphy's Community Partnership
- Kelly Balchunas - Screen Free Week, CSA Partnership & BOE Candidate Forum
- Ellie Paczkowski - Author visit
- Megan Veluona - Spirit Wear Sale
- Nancy Pitrone - Staff Appreciation Week
- Anastasia Booth & Nicky Mantzouris - Howard County news updates

PTA Procedure Review

- When putting out a flyer you need to first have approval from the PTA President and Mrs. Jacobs.
- When making copies please be mindful of the number. We are a green school. Only one flyer may be printed. In addition to a printed copy going home emails can be sent if needed. Copies typically should be going home with the youngest/only child in each family. After copies are made a note should be placed with the copies in each grade bin to let the IAs know the copies are intended for youngest/only or in rare circumstances each student.

Spirit Wear Sales

The sale has been extended to April 24th. The online store will also remain open.

Upcoming events

April

Wed 13th General PTA mtg/BOE Candidate Forum

Mon 18-22 Screen Free Week

May

Thurs 5 Author visit

Fri 6 2nd Grade Howard County Conservancy assembly

Mon 9-13 Teacher Appreciation Week

Principal's Report

Kathy Jacobs

- Dr. Siddiqui came to visit Waverly. It was a nice opportunity to walk around the building and talk about things including the upcoming construction.
- 4 staff members are being recognized for the GT Education Recognition Award -
 Ms. Laura Moore Grade 4
 Ms. Errickson Grade 3
 Mrs. Sue Arnett GT
 Mrs. Renee Kimmel GT
- The dates for PARCC in April & May and eventually MAP will be going out in the Waverly Wire. One of the dates - April 28th - is take your son or daughter to work day. PARCC testing will only be in the AM. Consider taking your student to work in the afternoon.
- Waverly 25th Anniversary update - Going to be a low key celebration (due to anticipating construction). There will be activities over the PA system daily. PTA will provide a cake/cupcakes at the end of the year picnic. Cris Boarman suggested a remembrance activity that all the kids can be a part of - each student standing in parking lot/field in the shape of 25 and someone takes a pic from the roof top. Possibly, the picture could be included in the yearbook. We need to determine the last possible date to get the picture into the yearbook. Another possibility, the PTA buys a framed picture as a gift for the school.
- Construction update - Construction will begin Aug/Sept 2016. 3 areas of the school will be immediately impacted. One section of the school will become a mechanical

room for workers. The mechanical room will be where the psychologist and Mrs. Fredericks' rooms are currently located (the hallway between 4th and 5th grades). 3rd grade team will be demolished. New gym construction will begin. There will be little impact to the daily routine other than 3rd grade moving to the villa. During the summer of 2017 RECC renovation will be completed. K, 1, & 2nd grades renovation will begin Aug 2017 (and a few other parts of the building). These students will occupy the new 2 story addition while their teams are being renovated. Teachers will have to move into the new section and then back to their renovated classrooms. Construction/renovation should be completed by the end of the 2017-2018 school year.

- Outside space will be reduced drastically. About 1/3 of our current space will useable.
- Construction vehicles will enter and exit from the back parking area and have their own pathway around the perimeter of the school (behind the fields). Deliveries and traffic will be minimized during drop off and pick times. There will be fences between construction areas and the useable blacktop/field space.
- All construction workers are background checked, finger printed, etc.
- Mrs. Jacobs heard from the director that we should have a last day of school in two weeks.

Teacher's Report

Shari Hardaway

- Next week is Earth week. There will be information in the Waverly Wire. Each day students will be able to do different activities to recognize Earth Week. There will be someone coming in from the Landfill on Tuesday to remind students what is recyclable & what is not.
- May 19th is the Kindergarten orientation 2:30-3:10. This is just one of the transition activities for the incoming students. In the past a person from the PTA has come in and is introduced to the parents. Kelly Balchunas will attend for the PTA.
- A playdate for incoming Kindergartners is also scheduled for June.
- The Star Wars Dance was great - especially the photo booth and characters. Heard lots about the dance from students when they returned to school.

Vice President's Report

Kelly Balchunas

- CSA - So far 9 families have signed up for the Wheeler Farm CSA. PTA will continue to mention this community partnership for the little time remaining this year and more so for next year. Please sign up - you can also do so online.
- Screen Free Week - next week. Looks like great weather - perfect for no screen time! Ice Cream Social and certificate ceremony date is set - Mon, May 16th
- BOE Candidate Forum - Next Wednesday in the cafeteria. All 11 candidates will be in attendance. This will be an informal opportunity to ask questions and to meet and greet the candidates. Please RSVP <http://goo.gl/forms/qBXuu1wFYx>

Vice President's Report

Nancy Pitrone

Staff Appreciation Week May 9-13th. Nancy has met with the Staff Appreciation Week team and Mrs. Jacobs. The activities will be similar to last year. Breakfast Monday

Dessert in the courtyard Tuesday

Lunch Wednesday

Desserts provided by parents Thursday

Gift Friday (several idea currently)

The theme is superheroes. The Girl Scouts will help again this year to weed and clean the courtyard.

Treasurer's Report

Saral Patel

Completed tasks:

- Maryland Sales and Use Tax for period ending 3/31/16 has been electronically filed
- Maryland State Personal Property Return as of January 1, 2016 has been electronically filed.
- Membership cards have been mailed back to MD PTA.

Discussion and Ongoing Projects:

- Hershey Park deposits have been made of \$9430 (Karyn can verify this number), \$8301.35 needs to be paid out...PTA earned \$1128.65 (Thank you Jen)
- Textile Drive- 2389 lbs= \$238.90. (Thank you Scarlet and Susan for the day of the event)
- Spiritwear ongoing
- Papa Murphy's is Thursday. We budgeted \$500.00 for restaurant nights. We should bring in the \$500 with Glory Days and Papa Murphy's, if we do a Soft Stuff in May. Who is setting that up? Kelly VanHorn volunteered. Looking into a Soft Stuff night the week of the 23rd.
- Thank you for hospitality for allowing us to use their leftover funds for the BOE Candidate Forum.

Budget Update:

Didn't too bad on income. Major deficit was Just Write a Check Campaign. Also, a little behind on membership. Expenses - some areas are over and some are drastically under. Green school has \$500 to spend. Holiday Shoppe went over budget.

Hospitality has a little money left (may be used for end of year cake/cupcake for 25th Anniversary) Related Arts has \$ left for specials (\$2000) and concerts (\$1200).

Wellness has \$80 left. Book Fair :) was under budget on expenses and over budget on profit!!

Council Delegate's Report

Anastasia Booth attended the PTAHC meeting on April 4th and it was a candidates forum. As the PTA is not allowed to advocate for any one candidate, I can share this with the board:

<http://www.ptachc.org/wp-content/uploads/2016/03/Mar16-Leg-Primary-BOE-candidattes-Update1.pdf>

Committee Reports

Green Committee

Scarlett Goon

Textile Drive

2389 pounds was collected during the textile drive. Waverly receives \$238.90. Thank you to Susan Walker for meeting the truck. Last year we collected 3042 pounds for a difference of \$60.

We would like to get a drop off bin that is on the school property at all times. Many parents have expressed their desire to be able to drop off throughout the year. People do not like to hold onto their textiles and end up dropping them off at other sites (such as St John's Lane ES or Centennial HS). Need to look into where a bin could be placed on the Waverly property - perhaps between the walking path on 99 and the big trees. This would allow people driving on 99 to see the bin and drop off without having to enter the school lot. We could still do textile drives and other activities throughout the year to involve students.

Nomination Committee

Susan Walker

The committees that need at least 1 more volunteer each include:

- School Sign (Susan going to do tomorrow. Tracy McEvoy volunteered to do in the future or the Ex Bd can all take turns)
- Fundraising
- Family Enrichment - Mary Klyap will chair the committee and is willing to chair Fall Fest! Still need one more committee member.
- Executive Board - We are losing Karyn Peluso, President. Kelly Van Horn has stepped up to be on the Executive Board. Kelly Balchunas, current VP, has offered to step up to President if needed. All nominees for the Executive Board will be presented the first 15 minutes of the General PTA meeting on the 20th. The following month nominees will be voted in.

New Business

Nancy Pitrone shared that people are interested in pursuing an International Night for next school year. In years prior WES had an International Day during the school day so that every child was a participant. Each team took a continent. One year Waverly did do a night component and it was not well attended which reinforced the idea to stick to the school day.

Nancy will look into the International Day. For budget purposes the amount of money needed for an International Night/Day would need to be identified by July.

Adjourn